



**Perth International Folk Dance Group**  
**1st Committee Meeting 2010**  
**7.30pm Wednesday 27<sup>th</sup> January**  
**Jenny Bardill's: 20 Browne St., Subiaco Tel: 9381 5235**

<b>Present:</b>	Palenque Blair (PB)	President, Chair
	Pam Williams (PW)	Secretary
	Martin Williams (MW)	Treasurer
	Jenny Currell (JC)	Jennifer Eyre (JE)
	Jenny Bardill (JB)	John Whaite (JW)
	Leone Pitman (LP)	Pat Charlton (PC)
	Nina Thompson (NT)	Cyndie Innes (CI)

**Apologies:** None

**Introduction**

**Nomination of Vice-President** After discussion John Whaite was elected as Vice President.

**Handover to secretary** Two boxes of material – mostly past minutes handed over to PW from JC.

**Yahoo Groups administration** There was some discussion of the use and management of the Yahoo Groups for maintaining and using a circulation list.  
**Action:** *PB to email advice re admin privileges, password and use of Yahoo Groups. Then PW to check/update/add members and selectively incorporate attendance list from the last beginners' course (handed over from JB)*

**Key roles & responsibilities** Discussed and agreed as attached – Appendix A. After much persuasion and no other takers, JB agreed to act as Treasurer when Martin was away. Jennifer agreed to be involved with the costumes.

**Action:** *JE to talk to Berni about the costumes and refer to PW's old documentation.*

**Committee member's periods of absence during 2010:**

These dates are probable:

<b>PB</b>	2 <sup>nd</sup> half of July and all of August
<b>JW</b>	July
<b>PW &amp; MW</b>	from early May to mid August
<b>PC</b>	All of July

**Previous Minutes --- meeting of 5 September 2009**

No formal acceptance, but taken as a true record.

Checklist for PIFDG – drafted by MW and tabled for discussion. Some comments provided. **Action: MW to update and share with church**

### **Action points from previous meeting.**

#### **1. Keys**

Confirmed that a full set of keys are held by:

Martin, Jenny B, Palenque, Jennifer and John Whaite. Eve does not have keys.

Laurel has keys on behalf of Souleiado.

#### **2. Assets**

**T-Shirts** No record of stocks:

**Action:** *Nina to count and advise Committee.*

*Nina to work with JC re new T-shirt supply.*

It was noted that there are different categories of Group assets:

**Equipment:** List of equipment tabled and discussed. Low value of assets noted, the PC being the single valuable item (\$560 based on 30% reducing balance). One item disposed of during the year – iPOD Nano – presented to Steve Hubbard as leaving present.

**Action:** *MW to provide spreadsheet to JW in his new role .*

**Books, notes and music** No official records (MW has spreadsheet)..

#### **3. Insurance**

PB followed up with St Margaret's regarding Debra's accident and insurance claim. Heard nothing for some time. See Treasurer's report below.

#### **4. Contacts List**

PW tabled a new contact list. Some discussion re privacy and 'silent' numbers.

**Action:** *All to feed back additions, changes and advice to PW*

### **Treasurer's reports**

Items tabled and/or discussed, copies tabled and provided to Secretary to file for reference:

- ☺ Financial situation – currently \$5, 100 at bank (\$4, 060 with ING (4.75% interest) and \$1, 040 with Credit Union (0.05%).
- ☺ Draft Budget for 2010 year - October 2009 – Sept 2010; Tabled and confirmed as good working draft. ?? Copy in the recommendations??
- ☺ Membership – 29 paid (plus 3 life-members) (last year's total was 47)
- ☺ Insurance – Public Liability **& also** Accident. Agreed that this will be organised with DanceSurance. **Action: MW to complete proposal form based on Group member numbers of ~45.**
- ☺ Group assets – see above
- ☺ Hall payments and attendance – Mondays & Saturdays '2009' year. Some discussion of the new payment system, based on discounts for monthly pre-payment (up-front). System appears to be working OK – albeit based on one short month. Martin tabled a 2009 summary of

Monday and Saturday financials based on fixed teacher payments.

Excluding party, this showed:

Session	\$ in	To Teacher	To Hall	Total loss	Ave. loss
Monday	\$3, 179	\$1, 455	\$1, 971	\$247	\$5.37

35% of Mondays (16 sessions) returned a profit

Saturday	\$2, 403	\$1, 330	\$1, 584	\$511	\$11.61
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20% of Saturdays (9 sessions) returned a profit

Average teacher payments do not reflect the \$35/\$30 payments as some teachers declined payments for poorly attended sessions.

**Action: tabled items to be retained by PB& PW and filed as records.**

Treasurer's report: Accepted: Nina; Seconded: Pat

## Performance Group

PB advised that we have been accepted to Perform at Fairbridge on Sunday afternoon.

Nina reminded the committee of the possibility of a performance at Rowethorpe Retirement Village in Bentley. **Action: Jennifer Eyre to follow up.**

## Events

### 1. Workshops for 2010

It was noted that **Andre van der Plas** is confirmed for 3<sup>rd</sup>-4<sup>th</sup> July 2010. Could show videos as part of a Saturday evening party.

**Action: MW to arrange hall hire**

**Action: PB to check with Eve re accommodation/party..**

### Another workshop:

It was agreed to consider a second teacher in October or November in preference to Point Peron – although the two could be combined. JW suggested 2 possible teachers from the Eastern States - Yorgo Kaporis and Aleks Celeski - Yorgo teaches simple & authentic Macedonian dances

**Action: JW to approach Yorgo Kaporis and if that fails PB to approach Aleks Celeski**

### 2. Party Nights

The following themes were suggested.

- 29<sup>th</sup> March "Greek"
- 31<sup>st</sup> May "Gypsy"
- 30<sup>th</sup> August Turkish/Armenian; Israeli or Balkan. TBC

### 3. Point Peron

to be considered for March 2011; to be booked early.

**Action: MW to check on prices, conditions and availability.**

### 4. Beginner's Course

To be scheduled on a Saturday 9:30 to 10:30am (hopefully) for 8-weeks leading up to the week before Andre. First session 1<sup>st</sup> May (no session 5<sup>th</sup> May Foundation Day w/e). There was some discussion re. halls and timing. PB, JW & JE volunteered to teach.

**Action: PB to discuss with Laurel re hall availability.**

## 5. Other events

**Greek restaurant night** – 19<sup>th</sup> Feb being organised by Aileen; PB took names to make up a table. There will be Greek classes on Saturdays running up to the night.

**Video night** Belyssa's video of the Burswood performance  
Video of our 2007 National FF performance (PB)

**AGM** – 29<sup>th</sup> November 2010

### Promotion

The location of the PIFDG website was discussed – it was agreed that we should have our own domain name as long as it didn't cost too much. This would be a name for us as a "not-for-profit" organisation. JC advised that she would like the group to pay for adobe writer and ftp software for her PC to help her maintain the website.

**Action:** *PB to discuss improving google searching with Damon  
JC to investigate costs*

### Other Business: New iPod & PC Backup

If we buy a new iPod, we need some sort of speakers to use it. No decision on this was recorded. The PC must be backed up and we need to keep the playlists – not just the music library. It was agreed to use 2\*4GB USB's to backup iTunes.

**Action:** *JC to buy USB's, backup iTunes & document the procedure.*

**Thanks** to Jenny B for use of her house and providing drinks and nibbles.

**Next Meeting** TBA – late April

### Appendix A:

Existing Positions held	Proposal / Nomination and comments
President	<i>Palenque Blair</i>
Vice-President	<i>John Whaite</i>
Secretary	<i>Pam Williams</i>
Treasurer	<i>Martin Williams (Jenny Bardill)</i>
Grapevine Editor	<i>Jenny Currell</i>
Monday teacher coordinator	<i>Palenque Blair</i>
Dance Choreographers	<i>Palenque with help from JW,JC &amp; JE</i>
Promotion and Publicity	<i>Cyndie Innes</i>
Web pages	<i>Jenny Currell &amp; Martin Williams</i>
Events coordinator	People nominated for Specific events
Performance coordinator	<i>Jennifer Eyre</i>
Asset collator	<i>John Whaite</i>
Notice Board Reviewer	<i>Pat Charlton</i>
Monday night supplies; milk etc	<i>Leone Pitman</i>
Kitchen Clean-up coordinator	<i>Leone Pitman</i>
Sat Group Coordinator	<i>Jenny Bardill</i>