

# PERTH INTERNATIONAL DANCE

## Minutes

Committee Meeting

1.00pm Saturday 28<sup>th</sup> October 2017

@ Jenny & John Bardill's, 20 Browne St, Subiaco, Tel: 9381 5235

### **Committee Members:**

John Bardill - President

Martin Williams

Jenny Bardill – Vice President

Steven Janowiecki

Palenque Blair - Secretary

Anne Griffiths

John Whaite - Treasurer

### **1. Apologies:** Anne Griffiths

### **2. Matters arising from the previous minutes:**

- Updating of signatories on ING account – **John W – in progress; actioned by MW– before AGM!**
- Palenque to give Yahoo and Facebook admin access to Steven (for managing) and Jenny B (for record keeping). – **Palenque – to be actioned**
- Music Back-up Manager: Jenny B. to take on the role and nag John to update CD's. **Action:** Add how to use back-up system to Guideline for Teachers **Palenque** – Laminated set of instructions for attachment to top of laptop: **John B.;** update CD's **Still needed: John W**
- Review of Dance Teacher Guidelines ongoing – **Martin**
- Christmas card to be sent to Macedonian group – and other groups – **Steve** to organise
- Macedonian gypsy dance teacher Shani Rafati – no contact made yet – **John**
- John & Jenny B. raised slipperiness of concrete entrance in wet weather with the church
- **Steve** – will follow up on what it takes to pay for Facebook promotion
- Workshop – Andre 1<sup>st</sup> & 2<sup>nd</sup> July 2017 : dances were a slightly unusual mix – not enough challenging dances. **Palenque** to give this feedback – incomplete
- DanceWest – not receiving. Ausdance membership not renewed yet – John can't get response to emails. **ACTION: John to follow up again.**
- Submission by Pam Massey requesting focus on dances from current repertoire and less on new:
  - **Action: Palenque** to send out an email to Dance teachers suggesting more review, particularly considering new students, **Martin** to review the Dance teachers guidelines previously sent by John W this week and modified by Palenque
  - Request Dances: formalise balance of easy and hard dances: John W. requested Peter review Request list for balance: Done but it is a complex thing – not easy to do as there is a lot to balance and depends on attendance
  - **Palenque to** Request teachers review *Guidelines for new dancers* and teach some Dance Etiquette to complete beginners during lessons: i.e. Remind new dancers to join at the end or middle of the line; suggest welcome to dance behind the circle if not confident; Teach correct hand hold; suggest welcome to request dances so learn the names etc

Previous Minutes Accepted – John W. seconded Jenny B.

### **3. Treasurers Report: Attached below**

- New Member approvals – 2 as noted in Treasurers report below. Unanimously All Accepted  
What will we do with \$9000?  
Accepted: Moved: Steve, seconded Martin & Felix

**5. Teaching Roster:** - Jenny B. completed. Copy to be put on the noticeboard when all teachers confirmed. Consider discussion with teacher about details such as party nights, holidays and Youngsters dance

interaction etc with plenty of notice.

Revision from one month to the next discussed – needs adding to Teacher Guidelines

#### 4. Performance Group:

- A number of performance requests come through for Oktoberfest, International Student Day, event in York etc – all declined
- John has applied for Fairbridge 2018 with Last Five Coins
- Kalamunda High School Teaching – Jenny C and Jennifer – complete – went well as far as we know.

#### 6. Events in 2017

##### Since August Meeting:

- Red Faces – \$100 profit and USB available from John. Ran very smoothly as all music was uploaded to PC prior to the event. Martin was impressed after not attending for years.
- Saturday group 16<sup>th</sup> Birthday Party – wonderful, well attended
- Spring in the Hills Party – was well attended and enjoyable.
- Graduates monthly 3<sup>rd</sup> Sunday of the month afternoon dance session (3<sup>rd</sup> Sunday of month 3-4.30pm) til end 2017 – Trial going well – good numbers - Eve organising
- Second Wednesday of the month morning dance session in Glen Forrest with Jenny Currell – going well
- PID – Youngsters International Dance Course – Saturdays 11-11.30am – Repeating 4 sessions fortnightly from 28<sup>th</sup> October. Hall booking while Youngsters dance is on extended to 12.15

##### Coming Up

- Theme Nights – **Refer to Website**
  - Greek (blue and white) 30<sup>th</sup> October
  - Use social media – promotions for this event **Steve**
- Christmas Party – 18<sup>th</sup> December with Last Five Coins confirmed
- 23<sup>rd</sup> December party – with Steve and Amanda live music confirmed
- Hora Shalom Party on the 16<sup>th</sup> December – with French theme, so many will be absent from Saturday class
- **AGM** – 8.15 start after teaching. Who should we request for committee?: Tuna? Paula Schneider interested, Pam Massey? Anne?, Deb?, Steven til September 13<sup>th</sup>. Palenque will not stand as Secretary but will stand as an ordinary Committee member.

**Action: John & Jenny to organise a few nibbles for AGM**

**Action: Martin to do nomination Forms – need to be available 2 weeks beforehand**

- **Amanda & Steven recital at the church on Sunday 26<sup>th</sup> November afternoon**

#### 7. Promotions: Steven

Nothing to report

#### 8. New Not For Profit Associations Regulations – Updates:

Martin has reviewed our constitution in line with the new rules. To send out shortly for review. **Action: Martin & ALL**

#### 9. Other Business:

- Grapevine Edition – Martin started. Request for news items gone out. John to request items by email. **Action: ALL**
- Emmanuelle Dawe following up regarding the German group potential to visit Perth.

Committee agreed it is beyond our capacity or resources at the moment to organise this. Turns out the group decided it was too expensive to come anyway.

- Restart dates: 6<sup>th</sup> and 8<sup>th</sup> January confirmed
- Beginners Course being proposed for January: 9-10am Saturdays: Committee agreed to support if the teachers were willing & could organise. 4 week course \$20 or \$6 per class. To cover dance etiquette, easy dances. John will lead and coordinate. Palenque happy to help. Advertising in The Post : John and Jenny to organise for Nov-Dec release. Advertising on Facebook: Steve.
- Assets: Martin raised that there were 4-5 books owned by the group that are currently listed on the old Asset Register as being with him and Pam, but they are not. Martin to follow up: suggestions are: Berni, Eve, Jenny Currell.
- Martin will be away again from mid-May for several months.
- Thanks to John and Jenny for their hospitality

### **10 Next Meeting:**

AGM November 2017

Ordinary meeting: 3<sup>rd</sup> Feb 2018

Meeting closed ??pm

### **Attachment: Treasurers Report**

#### **Treasurer's Committee Meeting Report 28/10/2017**

#### **New members applications**

Soo Harries

Polly Li

#### **Significant / unusual payments**

#### **Financial Items**

Red Faces made a profit of \$100.

#### **Current cash**

Approx \$9,000 at end of financial year (30 Sep)

#### **Membership**

58 members (4 life, 54 paid)

#### **Other**

I have had to deposit cash into my personal account and transfer it to PID since the cash deposit facility through NAB bank has been terminated. The arrangement between UniBank and NAB was terminated while I was in Europe. The remaining possibilities for cash deposit are at the UniBank branches or at post offices with a debit card. I have made 2 deposits into my account at a post office, pending acquisition of an activated debit card. All cash deposited has been transferred to PID within an hour.

Paula Schneider has volunteered her son Josh to be the auditor for our accounts for the 2016-2017 financial year.

As noted previously, there is a discrepancy between the cash held and the recorded transactions for the period that I was in Europe – we have \$69.45 too much cash. I have booked this as an anonymous donation at the end of the 2016-2017 financial year.

**Committee email decisions**

Kurdish refugee seeker David can attend sessions for free until he has an income.  
John Whaite can get a debit card for the UniCredit bank account.