

# PERTH INTERNATIONAL DANCE

## Committee Meeting Minutes Meeting of 14 April 2018

Note supporting item: PID Calendar 2018

1.00 pm Saturday 14th April 2018  
@ Jenny & John Bardill, 20 Browne St, Subiaco, Tel: 9381 5235

### Committee Members:

John Bardill	President	Eve Blair
Jenny Bardill	Vice President	Palenque Blair
John Whaite	Treasurer	Steven Janowiecki
Martin Williams	Secretary	Paula Schneider

### 1. Apologies

Palenque Blair. No visitors

### 2. Business arising from the previous minutes – meeting of 3 February 2018

- Updating signatories on ING account – complete - no further action. New signatories are John Whaite and John Bardill; Martin Williams (MW) and Jenny Currell removed. Minor problem with one card. Noted that the recent ING statement was sent to MW's address.
- **PB to confirm:**
  - Deletion of Yahoo account
  - Addition of back-up system usage to 'Guideline for Teachers'
- Jenny B. to take on the role of Music Back-up Manager. **Item complete**

**Action: John B.:** Organise a laminated set of instructions for attachment to top of laptop - work in progress

- MW to review Dance Teacher Guidelines – **complete**. Document availability, visibility and version control do seem to be an issue.

- **MW to pull together the documents and circulate Guidelines and related documents.**

Committee were advised that PID has a number of documents in different categories.

These include:

Category	Item(s)		
Policy & Directional Items	Funding;	Objectives	Assets
Dancer focused	Dance etiquette	Guidelines for new dancers	
Events related	Checklist		
Teacher focused	Guidelines (PB)	Teaching session guidelines	
Performances	Checklist (JW)		
Grapevine	Checklist		

Issues include different formats, no common location, poor promotion and poor availability.

**Actions: previous action stands - collect and circulate documents; make them more visible.**

**This incorporates previous action 'Teachers to review *Guidelines for new dancers*'.**

- Noted that DanceWest is still operating; **Committee confirmed earlier decision - no renewal.**
- **Non-slip entrance** – the paint is now available and will be applied by JB - date to be confirmed.

- **Not for Profit Associations** - MW was thanked for his continuing efforts. Deadline confirmed as July 2019.

**Action: MW to reach a milestone in development and circulate to Committee with recommendations re issues and likely further work**

- In keeping with the Not for Profit Associations rules **it was agreed:**

**Action: Create a lever arch file of Committee minutes to be held by the Secretary. Master copy of minutes Chair to sign copy of agreed minutes** - to be filed by Secretary in Master Minutes File

**Minutes of 3 February 2018 accepted** by John Bardill; seconded by Steven Janowiecki

### 3. Committee Members

- Committee Member Availability 2018

Steven Janowiecki confirmed his departure for the US 3rd July 2018

Paula Schneider away end June to September

Martin confirmed his absence mid-May to end August - Secretary support required

John also likely to be away - possibly early July to mid August

Noted that Palenque will be in Albany during April - future availability to be confirmed

**Action: All to keep Secretary and President advised of periods of non-availability**

It was **Confirmed** that Trish Eyre is willing to act as Secretary during MW's absence

**Action: MW to contact Trish, confirm her availability and arrange for temporary transfer.**

- Roles and Responsibilities – 2018 – not discussed

**Action: MW** Recirculate earlier emails and/or list(s) for confirmation - and email ex John W. [31Jan].

- Paula to draft promotions 'concepts and ideas' and provide to Committee. PS sought some input and advice re concepts and direction. After discussion **it was agreed** to ask for the preparation of a short document using the pros and cons approach used by JW in his analysis of 'Taught Dances Feedback/ Personal Favourites Playlists' using the pros (+) and cons (-) of individual approaches and identifying target audiences.

**Action: JW to send PS the latest copy of his 'Taught Dances Feedback' document**

**Action: PS** to develop and circulate a promotions options document with 'concepts and ideas'

### 4. Treasurer and Financials

- The Treasurer's Report as emailed was endorsed by MW and seconded by JB.
- See copy of report at the end of these minutes.

Discussion points:

- **Noted** that PID benefits from an hourly hall rate reduction from \$30 to \$25 based on more than 5 hrs use per week.
- **Agreed** to continue with Saturday pm Introductory courses until after Fairbridge and as long as teachers are available. Playlists are available on the PC. **JW to co-ordinate**
- **It was agreed** to promote PID and the introductory classes at Fairbridge to encourage more dancers.

**No discussion** on available reserves of ~\$10,000 and a financial plan to utilise these funds in line with the Group's objectives.

The **key price metrics for 2018** were not discussed in detail - **it was agreed** to remove this item. Metrics to be monitored on an on-going basis.

## 5. Teaching Roster

Minor adjustments to the general calendar re teacher-free Monday nights were discussed.

MW expressed thanks for the extra teacher-free sessions.

Anticipate changes to the 2018 roster such as Eve teaching Mondays in November and possibly earlier months.

**Action:** Jenny B to confirm changes with teachers and circulate an amended roster as necessary

## 6. Events in 2018

*see PID calendar*

- **Introductory Classes / Beginners' Course** – some discussion re small attendance. **It was agreed** to persevere until after Fairbridge and then review the situation.

- **Advanced Classes** **It was agreed** to book the hall for future monthly sessions until 16th December **and** to increase the session time to two hours; 3 pm to 5 pm.

**Action:** JB to book hall for extended period and for additional dates monthly June through December.

- **Youngster sessions** In view of Palenque's unavailability and the lack of back-up teachers **it was agreed** to put these sessions on hold. To be revisited as appropriate.

### • Performances and Requests

- Fairbridge; PID has been accepted with the Coins – plan is to do a 'Mixer Dance Workshop'. Noted that Palenque plans to be available at Fairbridge. Jennifer Eyre will not attend.
- Rockingham International Food Festival – Fri 16 March. **JW to follow-up** no action - **close**.
- Katie Hill's / Threfall 'TTKT' event in Subi 6 May - **EB and JW to co-ordinate**. Noted that Sunday 6 May is Eve's birthday.
- Subiaco Cultural Festival late-Nov. **Confirmed by MW** that we have expressed an interest - expect future advice and possible involvement.

## Workshop and Theme Nights

### • \$5 - teacher-free nights

- 5 March Labour day successful with some issues re playlist 'saturation'.
- Easter Monday successful - less dancers - almost covered cost of hall.
- WA day 4 June
- **30 July - additional session agreed**

### • Theme nights and workshops

- **André** 30 June – 1 July 2018 Dates and commitment reconfirmed.  
Session times: Saturday am 10:15 - 13:15; Sat pm 14:15 - 17:15; Sunday 11:15 - 14:15. EB agreed to host André and an evening get-together. Airport collection etc to be confirmed. Price confirmed as \$65 and \$75 same as 2017; **It was agreed** to contact WAAPA and offer their students a discount week-end price of \$35. **Action: JW to make the initial contact.**
  - **Polish Folkloric Workshop** - endorsed in principle - 29 October. Some concern over possible focus on partner dances. **Action:** Trish Eyre to be invited to coordinate. Request a focus on non-partner dances for any teaching.
  - Potential Aust. Visit by Marius Ursu - Romanian folk dancer – see email 23 March from JW. Some contact from the eastern states - it was generally agreed that a visit is unlikely to happen.
  - Association Faso Djarabi Burkina Faso - recent email - **it was agreed** not to proceed with this.
  - **Red Faces** proposed date 15 September 2018. **EB questioned why this is a PID event.** JW responded that it is a fundraiser and member's social activity. Leone Pitman to coordinate.
- **The '200<sup>th</sup>' party** – cancellation confirmed of the 9th June event.

## 7. Dance Requests - personalised playlists

There was some discussion on the concept of personalised playlists and on the approaches taken to date.

EB lauded the approach taken by JW and by Peter Fallon with dance names printed either in the middle of the dance floor or on butcher's paper.

**It was noted** however that there is still a lack of definitive progress in encouraging dancers to know the dances more and to get more involved in requesting dances. The whiteboard approach suggested in JW's 'Taught Dances Feedback' paper was not tried.

MW reported some progress and interest from some dancers following him preparing and emailing a document for each of the month's February and March with a list of the dances taught with names and hyperlinks.

**It was noted that this has involved:**

**The creation of a PID YouTube account** - using the PID Secretary email and password

**Loading** some PID Videos onto YouTube, and

**Creating** a monthly document with hyperlinks and circulating it.

Committee expressed some support but were concerned about copyright aspects and of the workload.

**Action:** It was agreed to continue with this approach for one additional month - April 2018.

**Action:** MW to prepare April material with links to YouTube dance videos - then to clean up the PID YouTube account.

- **Formal name tags** - there was some discussion on the various options and formats with some support for the general idea. Confirmed that Maureen's original suggestion was focused on the wider group and was not limited to the introductory sessions.

**Action:** Promote the idea at dance sessions, assess feedback, and decide and agree approach.

- **Audit of Assets**

MW tabled a draft summary of assets (as emailed) - easier to read than previous spreadsheet versions. This lists key documents, electric and electronic gear, furniture, books (all now located and stored) and video and audio tapes.

It was noted that MW has collected 3 boxes of VHS tapes - some 40 tapes.

**It was agreed** that 'Box 1' of André tapes have all been digitised and can be disposed of.

**It was agreed** that the 3 tapes belonging to PB should be offered to her - possibly to be digitised.

**It was agreed** that 'Box 2' should be reviewed by JW with a view to digitising suitable items for PID.

PS expressed some interest in viewing some of these.

Noted that 'Box 3' [7 VHS and some VHS-C tapes] remains with MW. These contain some recordings made at the 'end of workshop' dances by PID attendees.

**Action:** MW - dispose of 'Box 1' items; Possible digitisation of 'Box 2' items by JW - low priority.

## 8. Promotion

- **Discussion as above see 3 'Committee Members'- Promotions Officer action**

**Action:** PS to develop and circulate a promotions options document with 'concepts and ideas'

- **It was noted that the August issue of Footnotes will be a WA feature month. It was agreed** that EB would coordinate an article. SJ suggested something based on the earlier 'What PID has to offer' article by EB. From a personal perspective and not covering the whole of WA dance.

- **New T-shirt design suggested**

**It was agreed** after discussion that PID hold a competition for a T-shirt new design. JW made it clear that he does not agree with judging any winner against the existing design.

**Action:** PS to coordinate as promotions officer??

## 9. Other Business

- **Suggestions Box** – new suggestions from Pam Massey (paraphrased) and Louise Scott
  - Do some demo dances at the next annual 'Have a Go' day at Burswood 14 Nov 2018 (PM)
  - Why not do something at Fairbridge? (PM)
  - Encouraging beginners - because we are a social group. (PM)
  - I think it's a real pity PIFD no longer do an actual performance at Fairbridge. Being part of a performance group and having opportunities to perform is a motivating factor for many people to really master dances and get more involved with the club. (LS)

See responses attached below

Meeting ended at 15:15. Thanks extended to John and Jenny Bardill for their hospitality.

## 10. Next Meeting:

16 June 2018

MW sends his apologies

## Appendix – Suggestions and Committee Responses

<b>Suggestion / Committee Discussion / Decision</b>
<i>'Would it be possible for teachers to implement some of André's process which includes the teacher demonstrating the whole dance with music / also, new moves demonstrated with the teacher only - not the group, ie we just watch</i>
Paula Schneider

**Treasurer's Committee Meeting Report**  
**14/04/2018**

**New members applications**

Margaret Lang  
Bev Cerbe  
Rita Kerr  
Nicole Harvey

**Significant / unusual payments**

**Financial Items**

Introduction to International Dance classes are losing money, \$28 so far. I'd like the teacher to be paid \$5 to cover their costs, and review their operation 4 weeks after Fairbridge.

**Current cash**

Approx \$10,000

**Membership**

53 members (4 life, 49 paid)

**Other:**                      **none**

**Committee email decisions:**                      **as per minutes above:**

- **Noted** that PID benefits from an hourly hall rate reduction from \$30 to \$25 based on more than 5 hrs use per week.
- **Agreed** to continue with Saturday pm Introductory courses as long as teachers are available. Playlists are available on the PC. **JW to co-ordinate.**

**Treasurer's Report accepted; moved by MW; seconded by JB.**

*end of Treasurer's report 13 April 2018*