

PERTH INTERNATIONAL DANCE

Committee Meeting Minutes Meeting of 22 September 2018

1:00 pm Saturday

22nd September 2018

@ Jenny & John Bardill, 20 Browne St, Subiaco, Tel: 9381 5235

Committee Members:

John Bardill	President	Eve Blair (EB)
Jenny Bardill	Vice President	Palenque Blair (PB)
John Whaite	Treasurer	Steven Janowiecki (SJ)
Martin Williams	Secretary	Paula Schneider (PS)
No visitors present		

1. Apologies received from **PB, SJ** and **PS**

2. Matters arising from the previous minutes – 16 June 2018

- 'Deletion of the Yahoo account'- April - **PB** - "add use of backup system" to "Guidelines for Teachers" - **Item rolled over.**
- 'SMH non-slip entrance' - noted that the entrance has been acid washed by SMH. This is considered sufficient **Item closed**
- 'New computer and a microphone for teaching'. John advised that DELL have a suitable computer on offer for approx. \$600. Committee endorsed investigation and purchase, setting a maximum of \$1000. The following were **noted**:
 - Old PC to be used for back-up - specific use and processes to be defined.
 - It is essential to retain the old software, specifically iTunes which is much more functional than newer versions.

Action: **JW to investigate and proceed with purchase if the DELL offer or other similar offers are is still available.**

Action: **JW to research and advise re remote microphone and facilities for slowing speed of playing music. Bluetooth capabilities to be considered.**

- 'Review of and suggestions for improvement of **PID website** from a **PS** website designer contact ' June - **PS** Awaiting advice from Paula Schneider due back shortly. **Item rolled over**
- **Contradance - SJ's** summary noted. The quote of \$370 from our insurers to cover Contradance was discussed. **It was** agreed for Contradance to operate via a subcommittee if the contradance organisers agreed. **Action:** Bardill's to contact the Contradance group (Mike & Lesley & Russell) via email - draft to JW and EB for review. The key agreement to be reached is are they part of PID, failing which Contradance will need to cover the additional \$370 insurance themselves. Situation to be resolved prior to their next session.

Confirmation of previous meeting. The minutes of the meeting of 9th June 2018 were approved as a true and correct record of that meeting and signed by **JB** Martin Williams / Jenny Bardill

3. Matters arising from earlier minutes – prior to 16 June 2018

- Committee ratification of '**Roles and responsibilities**' for 2018. *From January.* No discussion **Item closed**
- **Formal name tags** - noted that there is no great appetite to proceed. *From April suggestion* **Item closed**
- **Personalised Playlists** / emails of Monthly dances taught and related activities. *From Jan & April*

Committee recognised the initiative as useful - but time consuming and with possible implications re the use of YouTube. **Item closed**

- **Audit of assets** - list of assets as emailed before April meeting and the collection of VHS tapes. *from April*. JW advised that he has digitised selected tapes and will now cut out individual dances. Noted that one box discarded, 3 tapes passed to **PB**. **Action: JW** to pass VHS tapes to **PS**.
- Collect **Objectives, Guidelines and Checklists** apply a common look & feel, promote and publish *from April* No discussion - **Action: Roll over to next meeting.**

4. Committee Members

- Committee availability for the remainder of 2018 - no major absences noted.
- 2019 Committee - some discussion re approaches to suitable candidates.

5. Treasurer and Financials

- Treasurer's Report
 - Significant / unusual payments**
 - Liability Insurance - \$280.00
 - Andre Van de Plas - \$200.00 plus \$65 materials
 - Financial Items**
 - Approx \$1,000 profit so far this financial year.
 - Intro classes are roughly financially neutral, based on free teaching.
 - Current cash**
 - Approx \$10,000

Treasurer's report accepted moved **MW** seconded **JB**

- New Member approvals – as per Not-for-profit Associations obligation
David Gholami, nominated by John Whaite and **approved** by Committee

5.1 APRA New licensing models and proposals

Committee noted the recent advice via PID Accounts email from the APRA Head of Revenue promoting their new 'OneMusic' initiative which incorporates APRA, AMCOS and PPCA.

PID falls into the new 'Industry' of 'Dance and Performance Instructors and Schools'. **Noted** that the consultation paper provided has not been finalised. and that comments and feedback have been sought. After discussion it was suggested that the PID annual fee is likely to increase to \$175 under the new regime in their category 'up to 5 classes per week'. Sessions to include Monday, Saturday, Hills; other sessions to take up the remaining classes in the category. **Action - await further APRA advice**

6. Teaching Roster

Following comments from Jenny C and Eve over the need to ensure more teacher awareness of short month's of teaching it was agreed that Jenny B as teacher co-ordinator would confirm that teachers knew when there were teacher-free days at the end of their teaching months. **Action: Jenny Bardill**

Teachers to inform themselves

7. New Constitution - Not for Profit Association

JB thanked **MW** for his efforts with adopting the new Model Rules and transcribing components of the original constitution.

It was **confirmed** that the Committee prefer the generic version drafted by **JW** and discussed the suggested changes to Clause 62 - 'Control of Funds'.

It was agreed to:

- Finalise the generic version for ratification at the AGM on 26 November
- Incorporate a table of contents
- Amend Clause 62 to
 - Allow for PID funds to be held in more than one bank and/or more than one account
 - Revert to two signatories on cheques etc
 - To include a sub-clause re 'developing, documenting and applying processes to reduce risks of misuse of funds at an individual level'. Material to be available to members for review.

Action: **JW** to amend his copy and circulate to Committee for comment.

8. Events

- **Red Faces** - following discussion based on the recent Red Faces and past events it was agreed that Red Faces would no longer be supported by PID as a PID event. The efforts of Leone over the years in mounting this social event are greatly appreciated. Many thanks to Deb for her support and to Pam Massey for stepping in to coordinate this year's event.
- Introductory Classes / Beginners' Course – **noted** that session is continuing and roughly breaking even. - **EB** and **PB** had supported the classes during **JW**'s holiday; it was suggested that John might seek some teaching support from Peter Fallon.
- Advanced Classes - still continuing with a small group of dancers. **EB** confirmed that no sessions will be held in January and February 2019.
- Littlies – going quite well. With **PB**'s anticipated move to Albany it is possible that Michelle Goldblatt might take over the classes in Term 2. Stressed by **JB** that the session must keep to its 30 minute time slot.
- Workshops and Theme nights
 - André 30 June – 1 July 2018; The workshop cancellation due to volcano activity in Bali was discussed. Noted that:
 - Session held with André to capture some dances and purchase DVD and booklet materials - as per Treasurer's report.
 - The Saturday booked hall time for the workshop was used and SMH allowed the cancellation and did not bill for the Sunday booking. Thanks to the church.
 - Polish Folkloric Workshop scheduled for 29 October and preparation is in hand. Members of the group have attended a Monday session and will shortly attend a Saturday session. Confirming letter ex Trish E. tabled by **MW** - to be filed.
 - 'Have a Go Day' 14 November **EB** confirmed herself as co-ordinator. Two sessions anticipated - on grass. Site visit scheduled for 24 October
- Future Performances and Requests
 - Subiaco Cultural Festival late-November. No contact from organisers. **Delete item** pending possible future approach.
 - Fairbridge 2019 - 26th - 28th April 2019. **Confirmed** by **JW** that a brief Expression of Interest for asymmetric rhythms has been submitted to complement an EOI by 'The Coins'.
 - André van de Plas - **Noted** that André has sought PID interest in his 2019 visit - Perth dates - 29th - 30th June. Committee discussed other possible visiting teachers and likely dates for 2019 and 2020 before **agreeing** to confirm these proposed date with André. **Action: John B to confirm with André**

- Potential 2020 Australian Visit by Marius Ursu - Romanian folk dancer - was discussed in terms of co-ordination (FDA and PID), PID commitment and likely cost. Committee expressed general concern that the visit should avoid both hot months and Fairbridge

It was agreed:

- **JW** to act as co-ordinator - **Action by JW**
 - Clarify with FDA that the suggested 30 hrs applies across the whole tour
 - PID will commit to pay one one-way internal flight and 10 hrs teaching at a proposed \$110 / hr
- Maurits and Tineke van Geel - proposed tour - initial approach via Fiona Murdoch in NZ. **It was agreed** that PID will continue to seek further information before committing. Our interest is in avoiding hot months - April to mid-May 2019 preferred with separation of dates from the André dates at the end of June. **Action: John B.**
 - NFF Canberra Easter [22nd April] 2019 - update from **JW** who confirmed an EOI has been submitted for several workshops including couples dances.
- Article - Eve's article in August *Footnotes* - WA feature month. Eve was thanked and congratulated on her article.

9. Promotion

- Confirmed that PS is still preparing a Promotions 'concepts and ideas'
- The bookmark initiative recognised as successful. Confirmed that there are still some available.

10. Other Business

- **AGM** confirmed for 26 November. Need to advertise the AGM and promoting nominations for Committee positions. Important to ratify the new Constitution at the AGM.

Actions: **MW** to prepare promo and nomination material; **JB** et al to announce at dance sessions

- **Suggestions** – one *suggestion received* from Jennifer Eyre:

Suggestion: "Could we have just 1 or 2 people on the computer at any dance session or, If dancing requests have started could any new request go at the end of the list rather than in the middle."

Committee discussion: There is a need for flexibility - different sessions and situations require different approaches. There may well be a need to separate several fast dances or style of dances and there may well be valid reasons to change the order of dances. Monitor events at sessions and be prepared to intervene.

Suggestion not supported. **Action:** **MW** to advise Jennifer E.

11. Next Meeting: 10 November - note the change of date

Action: **MW** to change and circulate the calendar

Meeting ended at 3:45

Thanks expressed to the Bardills as hosts.