

Changes made to the Model Rules for Rules of Association for Perth International Folk Dance Group Inc

Model Rules Rule 2

2 Financial year

- (1) The first financial year of the Association is to be the period notified to the Commissioner under section 7(4)(e) or, if relevant, section 29(5)(e) of the Act.
- (2) Each subsequent financial year of the Association is the period of 12 months commencing at the termination of the first financial year or the anniversary of that termination.

PIFDG Rules Rule 2

2 Basic Association Information

- (1) The name of the Association is: Perth International Folk Dance Group Inc.
- (2) The objects of the Association are:
 - a) to promote, teach and encourage the art of folk dancing in Western Australia;
 - b) to collect and record folk dances from diverse ethnic groups and cultures;
 - c) to collect and record folk dance music;
 - d) to perform folk dances and maintain folk dance as a part of the Western Australian culture.
- (3) Any eight members personally present (being members entitled to vote under these rules at a general meeting) will constitute a quorum for the conduct of business at a general meeting.
- (4) Any four committee members constitute a quorum for the conduct of the business of a committee meeting.
- (5) The Association's financial year will be the period of 12 months commencing on the first October and ending on thirtieth September of each year.

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Model Rules Rule 45

Quorum for committee meetings

1. Subject to rule 38(4), no business is to be conducted at a committee meeting unless a quorum is present.
2. If a quorum is not present within 30 minutes after the notified commencement time of a committee meeting —
 - (a) in the case of a special meeting — the meeting lapses; or
 - (b) otherwise, the meeting is adjourned to the same time, day and place in the following week.
3. If —
 - (a) a quorum is not present within 30 minutes after the commencement time of a committee meeting held under subrule (2)(b); and
 - (b) at least 2 committee members are present at the meeting,those members present are taken to constitute a quorum.

PIFDG Rules Rule 45

Quorum for committee meetings

1. Subject to rule 38(4), no business is to be conducted at a committee meeting unless a quorum is present.
2. If a quorum is not present within 30 minutes after the notified commencement time of a committee meeting —
 - (c) in the case of a special meeting — the meeting lapses; or
 - (d) otherwise, the meeting is adjourned to the same time, day and place in the following week.
3. If —
 - (c) a quorum is not present within 30 minutes after the commencement time of a committee meeting held under subrule (2)(b); and
 - (d) at least 3 committee members are present at the meeting,those members present are taken to constitute a quorum.

Model Rules Rule 55

Presiding member and quorum for general meetings

1. The chairperson or, in the chairperson's absence, the deputy chairperson must preside as chairperson of each general meeting.
2. If the chairperson and deputy chairperson are absent or are unwilling to act as chairperson of a general meeting, the committee members at the meeting must choose one of them to act as chairperson of the meeting.
3. No business is to be conducted at a general meeting unless a quorum is present.
4. If a quorum is not present within 30 minutes after the notified commencement time of a general meeting —
 - (a) in the case of a special general meeting — the meeting lapses; or
 - (b) in the case of the annual general meeting — the meeting is adjourned to —
 - iii. the same time and day in the following week; and
 - iv. the same place, unless the chairperson specifies another place at the time of the adjournment or written notice of another place is given to the members before the day to which the meeting is adjourned.
5. If —
 - (a) a quorum is not present within 30 minutes after the commencement time of an annual general meeting held under subrule (4)(b); and
 - (b) at least 2 ordinary members are present at the meeting,those members present are taken to constitute a quorum.

PIFDG Rules Rule 55

Presiding member and quorum for general meetings

1. The chairperson or, in the chairperson's absence, the deputy chairperson must preside as chairperson of each general meeting.
2. If the chairperson and deputy chairperson are absent or are unwilling to act as chairperson of a general meeting, the committee members at the meeting must choose one of them to act as chairperson of the meeting.
3. No business is to be conducted at a general meeting unless a quorum is present.
4. If a quorum is not present within 30 minutes after the notified commencement time of a general meeting —
 - (a) in the case of a special general meeting — the meeting lapses; or
 - (b) in the case of the annual general meeting — the meeting is adjourned to —
 - i. the same time and day in the following week; and

- ii. the same place, unless the chairperson specifies another place at the time of the adjournment or written notice of another place is given to the members before the day to which the meeting is adjourned.
- 3. If —
 - (a) a quorum is not present within 30 minutes after the commencement time of an annual general meeting held under subrule (4)(b); and
 - (b) at least 3 ordinary members are present at the meeting,
those members present are taken to constitute a quorum.

Model Rules Rule 62

62 Control of funds

- (1) The Association must open an account in the name of the Association with a financial institution from which **all** expenditure of the Association is made and into which **all** funds received by the Association are deposited.
- (2) Subject to any restrictions imposed at a general meeting, the committee may approve expenditure on behalf of the Association.
- (3) The committee may authorise the treasurer to expend funds on behalf of the Association up to a specified limit without requiring approval from the committee for each item on which the funds are expended.
- (4) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments of the Association must be signed by —
 - (a) 2 committee members; or
 - (b) one committee member and a person authorised by the committee.
- (5) **All funds of the Association must be deposited into the Association's account within 5 working days after their receipt.**

PIFDG Rules Rule 62

62 Control of funds

- (1) The Association must open an account in the name of the Association with a financial institution from which expenditure of the Association **may be** made and into which funds received by the Association **may be** deposited. **The Association may open additional accounts as it requires.**
- (2) Subject to any restrictions imposed at a general meeting, the committee may approve expenditure on behalf of the Association.
- (3) The committee may authorise the treasurer to expend funds on behalf of the Association up to a specified limit without requiring approval from the committee for each item on which the funds are expended.
- (4) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments of the Association must be signed by —
 - (a) 2 committee members; or
 - (b) one committee member and a person authorised by the committee.
- (5) **The Association must develop, document and use processes to limit the likelihood and impact of misuse of funds by any individual person. The document must be made available to members on request.**

